**Prepared for:**

[Client First Name] [Client Last Name]

[Client Company Name]

**Created by:**

[Sender First Name][Sender Last Name]

[Sender Company]

[Sender. Company]​

This Temporary Employment Contract (the “Contract” or “Temporary Employment Contract”) states the terms and conditions that govern the contractual agreement between [Sender. Company] having its principal place of business at [Sender. Address] (the “Company”), and [Client. First Name] [Client. Last Name] (the “Temp”) who agrees to be bound by this Contract.

WHEREAS, the Company is engaged in the Description of business; and

WHEREAS, the Company desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the Company and the Temp (individually, each a “Party” and collectively, the “Parties”) covenant and agree as follows:

The term of this Temporary Employment Contract shall commence on Start Date and continue Time Frame.

The Temp agrees and acknowledges that, just as they have the right to terminate their employment with the Company at any time for any reason, the Company has the same right, and may terminate their employment with the Company at any time for any reason. Either Party may terminate said employment with written notice to the other Party.

The Company shall employ the Temp as Position title (the “Position”). The Temp accepts employment with the Company on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his full time and attention (reasonable periods of illness excepted) to the performance of his duties under this Agreement. In general, the Temp shall perform all the duties as described on Exhibit A attached hereto.

The Temp’s hours of work shall be day of week to day of week at hours determined by the employer provided that ordinary working hours shall not exceed amount hours per week.

In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

Within Seven (7) days of the termination of this Temporary Employment Contract, whether by expiration or otherwise, the Temp agrees to return to the Company, all products, samples, or models, and all documents, retaining no copies or notes, relating to the Company’s business including, but not limited to, list of items obtained by the Temp during its representation of the Company.

The Temp agrees and acknowledges that he or she shall comply with the Company’s established disciplinary code as well as any other rules, policies, and procedures that may be introduced from time to time. Copies of such documents are available upon request.

No modification of this Agreement shall be valid unless in writing and agreed upon by both Parties.

This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of [Sender. State] and subject to the exclusive jurisdiction of the federal and state courts located in [Sender. Country], [Sender. State].

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, both Parties by its duly authorized officer, as of the day and year set forth below.

|  |  |
| --- | --- |
| [Sender. Company]  | [Client. Company]  |
| [Sender. FirstName] [Sender. Last Name] | [Client. FirstName] [Client. Last Name]  |

In general, the duties of the Position to be filled by the Temp shall encompass the following:

1. List of duties
2. COMPENSATION. The Temp shall be entitled to receive an hourly rate of dollar amount per week or month (the “Compensation”) for performance of the duties described in this Agreement for the term of the Agreement.
3. TIMING OF PAYMENTS. Compensation shall be paid by the Company every pay period (the “Pay Period”) within number of days from the end of the Pay Period for which the Compensation is paid. For example, payments from the Pay Period ending pay period ending date will be paid on or before paid on date.
4. NO OTHER COMPENSATION. The compensation set out above shall be the Temp’s sole compensation under this Agreement.

TAXES. Payments to the Temp shall be subject to employer withholding.